

OVERVIEW OF BUDGET

DEPARTMENT: PRESCHOOL SERVICES
ADMINISTRATOR: ROBERTA YORK
BUDGET UNIT: RSC HPS

I. GENERAL PROGRAM STATEMENT

Preschool Services has operated the Head Start and other child care programs in San Bernardino County since 1965 providing comprehensive child development and family services to children, ages 3 to 5 years, of low income and disadvantaged families. As the primary program (80% of all funding), Head Start incorporates educational, health, nutritional, and psychological services in order to help children become ready to enter and succeed in school and life in general. Site expansion and currently operating sites will provide childcare services at 42 sites throughout the county. Other programs operated by this department include the State Preschool Program, the Child Development Program and the California Child Care Food and Nutrition program.

II. BUDGET AND WORKLOAD INDICATORS

	<u>Actual 1999-00</u>	<u>Budget 2000-01</u>	<u>Actual 2000-01</u>	<u>Budget 2001-02</u>
Total Appropriation	25,934,630	31,871,165	28,571,954	34,579,213
Total Revenue	26,440,606	31,454,428	29,483,122	33,241,666
Fund Balance		416,737		1,337,547
Budgeted Staffing		595.6		622.2
<u>Workload Indicators</u>				
Average daily # of classes	263	292	260	298
Average daily # of children	4,634	4,812	4,021	2,908

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachments for detailed changes)

STAFFING CHANGES

There is an increase of \$1.9 million for 26.6 budgeted staff. This increase reflects a total of 75 new positions that are budgeted on a partial year basis to handle increased workload, decrease existing caseloads, and to staff planned expansion to add more sites and more full-day, year round services. The new positions include 28 Program Generalists, 13 Teachers, 10 Center Clerks, 6 Food Service Workers, 5 Custodians, 4 Teacher Aides, 2 Site Supervisors, 2 General Maintenance Workers, 2 Staff Analysts (fiscal and personnel), 1 Mental Health Specialist, 1 Area Coordinator, and 1 Program Specialist.

PROGRAM CHANGES

Decreased program revenues of \$2.3 million are due to moving the Alternative Payment Childcare Program to the Transitional Assistance Department. This decrease is offset by an increase in Head Start and State Preschool revenues for base operations and planned expansion for additional sites and full-day; year-round services.

PRESCHOOL SERVICES

GROUP: Human Services System
DEPARTMENT: Preschool Services Department
FUND: Special Revenue RSC HPS

FUNCTION: Public Protection
ACTIVITY: Other Protection

	2000-01 Actuals	2000-01 Approved Budget	2001-02 Board Approved Base Budget	2001-02 Board Approved Changes to Base Budget	2001-02 Final Budget
Appropriations					
Salaries and Benefits	17,139,708	18,555,084	19,851,755	1,904,186	21,755,941
Services and Supplies	4,828,014	4,411,226	4,626,142	(276,589)	4,349,553
Central Computer	41,792	80,198	80,198	(44,998)	35,200
Other Charges	6,192,155	8,446,047	8,446,047	(2,300,621)	6,145,426
Equipment	169,894	235,810	235,810	21,590	257,400
Transfers	200,391	142,800	142,800	1,892,893	2,035,693
Total Appropriations	28,571,954	31,871,165	33,382,752	1,196,461	34,579,213
Revenue					
Use of Money & Property	155,147				
State, Federal or Gov't Aid	29,288,936	31,454,428	32,966,015	275,651	33,241,666
Other Revenue	39,039				
Total Revenue	29,483,122	31,454,428	32,966,015	275,651	33,241,666
Fund Balance		416,737	416,737	920,810	1,337,547
Budgeted Staffing		595.6	595.6	26.6	622.2

Total Changes Included in Board Approved Base Budget

Base Year Adjustments

MOU / Inflation

Salaries and benefits 883,442 MOU, 7% Tier, Workers Comp, Retirement
 Services & Supplies 214,916 Inflation, Risk Management Liabilities

Subtotal Base Year Appropriation 1,098,358

Revenue 1,098,358 State & Federal Aid

Subtotal Base Year Revenue 1,098,358

Subtotal Base Year Fund Balance -

Mid Year Adjustments

Description

Salaries and Benefits 413,229 5% Teacher increase approved 11/28/00

Subtotal Mid Year Appropriation 413,229

Revenue 413,229 State & Federal Aid

Subtotal Mid Year Revenue 413,229

Subtotal Mid Year Fund Balance -

Total Appropriation Change 1,511,587

Total Revenue Change 1,511,587

Total Fund Balance Change -

Total 2000-01 Appropriation 31,871,165

Total 2000-01 Revenue 31,454,428

Total 2000-01 Fund Balance 416,737

Total Base Budget appropriation 33,382,752

Total Base Budget Revenue 32,966,015

Fund Balance 416,737

PRESCHOOL SERVICES

Board Approved Changes to Base Budget

Salaries and Benefits	1,904,186	26.6 additional positions, adding 75 new positions to staff new sites opening in 2001 and 2002, decrease caseloads, and address workload increases in Administration.
	<u>1,904,186</u>	
Services and Supplies	(250,000)	Decrease in electronic equipment maintenance due to a one time expenditure in 2001 for the rewiring of the administration building
	(346,500)	Decrease in non-inventoriable equipment is due to reclassification to inventoriable equipment and maintenance expenses
	191,518	Increase in utilities due to reclassification of non-ISD telephone charges
	122,949	Increase in EHAP/EAP/CENTER due to first time inclusion in budget
	(123,159)	Decrease in office expense due to reclassification of non-Central Stores purchases
	451,865	Increase in county services (including COWCAP) due to first time inclusion of COWCAP and reclassification of ITSD charges
	118,768	Increase maintenance-structure, improvements and grounds due to planned site renovation and repair
	(1,429,860)	Decrease rents and leases - structures, improvements, and grounds due to lease contracts that are now paid through Real Estate Services. Reclassified to interfund transfers
	(349,717)	Net decrease in various expenditures such as inventoriable supplies, county postage, records storage, courier service, temporary help, custodial services, and vehicle maintenance charges
Fund Balance Adj	<u>1,337,547</u>	
	<u>(276,589)</u>	
Central Computer	<u>(44,998)</u>	Decrease due to current spending pattern
	<u>(44,998)</u>	
Other Charges	495,338	Increase in other charges due to contract increases for delegate agencies, transportation, and food
	(2,783,959)	Decrease in other charges due to transfer of the APP program to TAD
	(12,000)	Net decrease in taxes and assessments
	<u>(2,300,621)</u>	
Equipment	<u>21,590</u>	Net increase due to an increase in program needs for the current year
	<u>21,590</u>	
Transfers	1,817,593	Increase in interfund transfers due to the transfer of lease contracts to Real Estate Services resulting in the reclassification of expenditures and the first time addition of HSS admin support services charges (281,573)
	75,300	Net increase in various charges from other departments
	<u>1,892,893</u>	
Total Appropriations	<u>1,196,461</u>	
State & Federal Aid	275,651	Increase in Federal funding is due to an increase in the Head Start grant for program expansion. Decrease in State revenue is due to the transfer of Child Care Alternative Payment program to TAD
Total Revenue	<u>275,651</u>	
Fund Balance	<u>920,810</u>	